



Fee Policy 2026 (Pre-Nursery)

The following rates and figures apply to pupils of the Pre-Nursery at the Trident Preparatory Lusaka in 2026. Generally, fees are reviewed annually but the Board reserves the right to adjust fees more frequently if necessary.

Application Fee

This payment is due when parents complete a formal application for a place at the school for their child. It is a once-off fee and is non-refundable. The fee is applicable for each application.

Registration Deposit: A refundable registration deposit is payable, which is equal to one term's school fees.

Entry:

Once the school has offered a place to a child, this payment becomes due immediately. The registration payment guarantees a pupil's place at the school.

Registration Deposit Top up:

Top up of registration deposit billings will be done on student exit from Pre-Nursery to Nursery, considering the initial deposit paid at the time of entry and the deposit due at the time of movement across to the primary school.

Exits:

Registration deposits are credited to the fee account when a child leaves the school. Credit balances on the accounts will be refunded within six weeks of the departure date. Registration Deposits will be refunded less bank charges.

Sundry Charges

The cost of other items such as nappies, creams and other sundries etc. (if not supplied) will be charged to the account and are payable on presentation.

School Fee

This fee is for tuition only.

Trident Prep Lusaka Pre- Nursery (Fees in USD)

| Fees | Pre Nursery (Little Ants) | |
|----------------------|---------------------------|-------|
| Application fee | USD | 120 |
| Registration deposit | USD | 850 |
| Annual School fee | USD | 2,550 |
| Termly Fee | USD | 850 |



Fee Policy Guidelines

- Currency:** All payments must be made in ZMW - in advance for the term.
- Payments:** This bill must be settled in Zambian Kwacha equivalent (using the market exchange rate on the date of settlement) as per bank of Zambia directive.
- Term Payment Deadlines:** School Fees are billed prior to the commencement of each term and are due on presentation of the invoice but not later than:

| Description | Payment Deadline |
|-------------|------------------|
| Term 1 | 06-Jan-26 |
| Term 2 | 29-Apr-26 |
| Term 3 | 07-Aug-26 |

- Payment Plans:** Unfortunately no Payment Plans available for this class
- Interest on Late Payments:** Unpaid accounts, including missed payment on Payment Plan, will attract interest at the rate of 2% per month.
- Payment Details:**

| | |
|---------------|----------------------------------|
| Account name: | Trident Educore Ngwerere Limited |
| Bank: | First National Bank |
| Address: | Manda Hill Branch, Lusaka |
| Bank code: | 260014 |
| Account type: | Zambian Kwacha |
| Account No: | 62908166029 ZMW |

- Proof of Payment:** Email deposit confirmation to accounts@trident-prep.com and tpl@trident-prep.com with your child's name and Student Account Code as reference.
- Bank Charges:** All bank charges (yours and the school's) for cheques, direct transfers, or cash deposits are the responsibility of the payer.
- FQM Employees:** School fees for FQM employees' dependents are deducted a month in advance via FQM payroll.
- No Cash Payments:** Cash payments must be deposited directly into the school's bank account. A receipt will be issued once the deposit is reflected in Trident Prep Lusaka account. Alternatively, payment can be made at school through the POS
- Consequences of Non-Payment:** Failure to pay fees by the due date may result in withholding of your child's report and potential exclusion from school.
- Sundry Charges:** These will not be billed to accounts in arrears.
- Withdrawal Notice:** A full term's written notice is required when withdrawing a child. Failure to provide notice will result in a charge of one term's fees.
- Pro-Rated Fees:** Fees for children enrolled after the start of the term will be pro-rated. If enrolled before midterm, full fees apply.
- Temporary Withdrawal:** A child may be withdrawn for up to one term without losing their place, provided 50% of the term's fees are paid.
- Damaged Property:** Any damage to school property caused by a pupil will be billed to the parent's account.
- Unclaimed Credits:** Unallocated credits and unclaimed balances will be transferred to the Student Bursary Account after 12 months.
- Policy Breach:** Breach of these terms may result in the exclusion of your child until the issue is resolved.
- Requests for Leniency:** Any request for leniency in applying these terms should be addressed to the Head, who will present it to the Trident Prep Lusaka Finance & Risk Committee.